

# **REQUEST FOR PROPOSALS**

**Notice to Bidders**  
**DEVELOPMENT CORPORATION OF MERCEDES**  
**MERCEDES, TEXAS**  
**Commercial Signage**

## **PUBLIC NOTICE**

Notice is hereby given that the Development Corporation of Mercedes is soliciting bids for commercial signage for downtown merchants located on Texas Street in Mercedes, TX.

Specifications, and instructions to Bidders may be obtained via MercedesEDC.com beginning **March 18, 2024**. A bid package set will also be available for viewing at Development Corporation of Mercedes at 320 S. Ohio, Mercedes, TX.

Sealed bids will be received by the **Development Corporation of Mercedes**, via **email** until **1:00 p.m.** on **Wednesday, April 10, 2024**, and then opened, read, and taken under advisement. Bids will be for the furnishing of all necessary materials, machinery, equipment, labor, superintendence, and all other services and appurtenances required for the construction of commercial signage and shall include acknowledgement of any addenda submitted, and all other documents included in said bid call. No bids may be withdrawn after the scheduled opening time. Any bids received after scheduled bid opening time will be returned unopened. Said bid shall be marked:

**“DCM Commercial Signage”**

Should this solicitation fail to contain sufficient information in order for interested firms to obtain a clear understanding of the services required by the City, or should it appear that the instructions outlined in the solicitation are not clear or are contradictory, any interested firm may in writing request clarification no later than 1 p.m. on **Tuesday, April 2, 2024** via email. Written requests from interested firms and written responses by the Development Corporation of Mercedes will be provided to all Applicants.

## **Development Corporation of Mercedes Issue for BID**

Signage improvements must be compatible with the character and architecture of the individual commercial buildings as well as meet City standards with regards to latest construction and design trends. Buildings with significant architectural qualities are strongly encouraged to restore and maintain these features. Improvements for buildings not having such architectural features should still be carefully considered and be seen as an opportunity to substantially enhance the appearance of the buildings and their streetscapes.

### 1. Eligible Signage Improvements:

- a. Visually appealing and appropriate City-approved signage, including monument signage, pole signage, electronic message boards and other signage as specified in the City's codes;
- b. Lighting which is visually appealing and appropriately illuminates signage, storefront window displays, and recessed areas of a building
- c. Must include appropriate mounting and electrical as required by the City

### 2. Signage Area

- a. Downtown area as identified by the Development Corporation of Mercedes Board of Directors
- b. The eligible area may expand by formal notice

3. Contractor must include examples of work as well as time frame to complete. A 6ft x 3ft example must be submitted.